



**FULTON PUBLIC SCHOOLS  
FOUNDATION  
Mini-Grant Application Guidelines  
for 2019-2020 School Year**

**Award Availability and Range:** \$1,000 and \$500 grants will be awarded for the 2019-2020 school year.

**Application Deadline:** Friday, February 8, 2019, 4:00 p.m.

**Application Sources:**

- Central Office contact: Karen Snethen, [ksnethen@fulton58.org](mailto:ksnethen@fulton58.org)
- Foundation contacts: Janet Trowbridge, [jtrowbridge@fulton58.org](mailto:jtrowbridge@fulton58.org)  
Kathy Richey Liddle, [exdir@FultonSchoolsFoundation.org](mailto:exdir@FultonSchoolsFoundation.org)

**Notification of Recipients:** Recipients will be notified within 1 month following the application deadline. Recipients can hopefully attend the annual FPS End of the Year Gathering on April 17, 2019, when grants are officially announced and photos taken.

**Applicant Eligibility:** Pre K-12 teachers and other certificated staff of Fulton Public Schools may apply for the grants.

**Grant Requirements:**

- Projects should support the instructional curriculum, encourage academic achievement, and enhance learning opportunities for the participating students.
- Projects may be during or outside the regular school day.
- Projects may be submitted for individual classroom, grade levels, departments, or building.
- All employees and volunteers with the Fulton Public Schools (including instructors/tutors through this grant) are subject to a background check.
- Continuation grants can be awarded for up to a total of three years.
- Grant recipient(s) must attend the March 2020 Fulton Public Schools Foundation Gala to exhibit the grant project and results. One ticket per grant will be provided free of charge.

**All applications must be typed or replicated on a computer.**

**Funding:** Purchase orders and receipts must be submitted to Fulton Public Schools Central Office.

Applicant(s) Name: \_\_\_\_\_ FPS Building: \_\_\_\_\_

Personal Phone: \_\_\_\_\_ Email \_\_\_\_\_

Project Title: \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Central Office Signature \_\_\_\_\_ Date: \_\_\_\_\_

\*If multiple applicants are listed, designate lead contact: \_\_\_\_\_

**Send application and two copies to:** Fulton Public Schools Foundation, 2 Hornet Drive, Fulton MO 65251

**FULTON PUBLIC SCHOOLS FOUNDATION**  
**Mini-Grant Application**

Project Title: \_\_\_\_\_

Area supported by grant: class(es) \_\_\_\_ grade level(s) \_\_\_\_ department(s) \_\_\_\_ building(s) \_\_\_\_

Number of students impacted by grant project: \_\_\_\_\_

First-Year Grant: \_\_\_\_\_ Continuation Grant: 2<sup>nd</sup> Year: \_\_\_\_\_ 3<sup>rd</sup> Year: \_\_\_\_\_ (If continuation, attach current year project evaluation WITH this application.)

Check one: \$500 Grant: \_\_\_\_\_ \$1,000 Grant: \_\_\_\_\_

Projected starting date: \_\_\_\_\_ Completion date: \_\_\_\_\_  
(month/year) (month/year)

Briefly describe your proposed project.

Explain how your proposed project will encourage academic achievement and/or enhance learning opportunities for the participating students.

Indicate how your proposed project is consistent with the District or Building Comprehensive School Improvement Plan.

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**Mini-Grant Application**

**Implementation Timeline:**

**FULTON PUBLIC SCHOOLS FOUNDATION**  
**Mini-Grant Application**

**Budget:** Detail your budget request in order of priority. Include specific information, such as what materials and equipment will be needed, sources of supply costs (including transportation, honorariums, shipping/handling, etc.)

Quantity	Item	Supplier	Date Needed	Budget Amount
<b>Project Total:</b>				

**Fulton Public Schools Foundation Mini-Grant  
Project Evaluation for 2019-2020**

**Submit this document by April 1, 2020.** Email to the Foundation executive director at [exdir@FultonSchoolsFoundation.org](mailto:exdir@FultonSchoolsFoundation.org).

Briefly summarize your experience with the grant project.

Did you achieve your goals?

Would you repeat this project? Why or why not?

How were students affected/impacted by this project?

Total number of students involved in this project during the grant period: \_\_\_\_\_

Project Title: \_\_\_\_\_

Grant Recipient(s): \_\_\_\_\_ Date: \_\_\_\_\_